

DEPARTMENT OF THE NAVY  
Bureau of Medicine and Surgery  
2300 E Street NW  
Washington, DC 20372-5300

BUMEDINST 6401.1C  
BUMED-24  
27 April 1993

**BUMED INSTRUCTION 6401.1C**

**From:** Chief, Bureau of Medicine and Surgery  
**To:** All Ships and Stations

**Subj:** VETERINARY MEDICAL SUPPORT  
FOR THE NAVY AND MARINE CORPS

- Ref:**
- (a) DOD Directive 6015.5 of 5 Feb 81 (NOTAL)
  - (b) AR 40-905/SECNAVINST 6401.1/AFR 163-5 (NOTAL)
  - (c) AR 40-657/NAVSUPINST 4355.4F/AFR 161-32/MCO P10110.31G (NOTAL)
  - (d) Retail Food Store Sanitation Code, 1982, Association of Food and Drug Officials and the U.S. Department of Health and Human Services (NOTAL)
  - (e) DLAR 4155.3/AR 30-12/NAVSUPINST 4355.2E/MCO 10110.21F (NOTAL)
  - (f) Memorandum of Understanding Between the Surgeon General, U.S. Army and the Surgeon General, U.S. Navy of 25 Aug 81 (NOTAL)

- Encl:**
- (1) Minimum Specifications for Interservice Support Agreement
  - (2) Request for Veterinary Services Sample Format

**1. Purpose.** To prescribe policy on the acquisition and use of Army veterinary support by Navy and Marine Corps activities. This instruction is a complete revision and must be read in its entirety.

**2. Cancellation.** BUMEDINST 6401.1B.

**3. Background.** Reference (a) prescribes Department of Defense (DoD) policy and procedures concerning optimum joint use of military health and medical facilities and services. Reference (a) also assigns executive agent responsibilities for DoD veterinary services to the Secretary of the Army and defines veterinary preventive medicine services provided to the Department of the Navy (DON). Reference (b) describes policy pertaining to veterinary treatment of animals and updates zoonotic disease

control and fiscal administration measures. References (c), (d), and (e) describe policies and procedures for the inspection of food and food establishments. Reference (f) provides a basis to effect the use of U.S. Army veterinary services by the DON, identifies responsibilities, and establishes relationships at the department level.

**4. Policy**

a. Veterinary personnel are authorized on a nonreimbursable basis. Army personnel provide professional and technical services to DON installations under the direction of the regional U.S. Army medical center (MEDCEN) or medical department activity (MEDDAC) Deputy for Veterinary Activities (DVA).

b. At the installation level, working relationships must be established between the MEDCEN and MEDDAC DVA and the senior DON command having "host" responsibilities. Use enclosure (1) as the minimum standard for such working agreements. Depending on local requirements, Army veterinary personnel may also function as advisors to the cognizant naval Medical Department activity for veterinary affairs. Additional working relationships may be established between the local veterinary service and commands in the geographic area having unique support requirements.

c. Veterinary personnel must provide professional and technical services inherent to veterinary science to include sanitary food inspection and evaluation, commissary store sanitation inspections, veterinary public health, animal disease prevention and control, and research and development programs.

d. Reports of commissary inspections conducted at Navy and Marine Corps installations must be routed to the commanding officer or officer in charge of the cognizant naval Medical Department activity, Attn: Head, Occupational Health and Preventive Medicine Department or Service and the commanding officer of the host command, when appropriate.

**5. Duties of Veterinary Personnel.** Veterinary personnel will be primarily used for the following functions:



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- a.** Provide professional medical and surgical services for Government-owned animals.
  - b.** Inspect food supplies at place of origin or destination to determine conformance with contractual and specification requirements per references (c), (d), and (e).
  - c.** Perform inspections of food supplies per references (c), (d), and (e).
  - d.** Determine that all perishable food items are stored, handled, and transported under such temperatures and sanitary conditions as to preclude quality changes, deterioration, and contamination.
  - e.** Submit food samples to laboratories for analyses to determine wholesomeness and contractual specification compliance.
  - f.** Perform inspections of off-base food processing establishments.
  - g.** Provide, at least semiannually, a signed Activities Report (DA 2651) to the commander of the host activity and the area Army MEDCEN or MEDDAC DVA.
  - h.** Provide professional services for research and development programs.
  - i.** Investigate animal diseases, particularly those transmissible to man, and recommend measures for their prevention and control. Serve as specialty advisor to appropriate boards, such as the rabies control board. Conduct control programs by providing an animal disease and preventive control service for privately-owned animals of military beneficiaries following reference (b). Medical materiel required for this service will be provided at no cost to the individual and only at activities having veterinary officers. Facilities, materiel, and maintenance provided for such a clinic must meet acceptable standards of veterinary medical practice.
- 6. Funding and Support Requirements.** The Army will retain responsibility for maintaining records of Army personnel. Upon request, local DON activities will provide necessary disbursing, medical and dental services, record management, and other services normally provided all other personnel assigned to the activity. The local DON activity is responsible for

all funding of Navy-directed mission required travel, attendance at one annual professional meeting, real property facilities, communication, vehicular transportation, billeting or housing as required, administrative supplies and services, and inspection supplies and equipment needed for adequate support of the mission.

**7. Action.** Navy and Marine Corps installations requiring general military veterinary medicine public health personnel support must submit a Request for Veterinary Services, see enclosure (2), to Chief, Bureau of Medicine and Surgery, via (1) immediate senior in command; (2) Commander, Naval Supply Systems Command (SUP-03V), or Commandant of the Marine Corps, as appropriate; and (3) Commanding Officer, Navy Environmental Health Center, for endorsement and transmittal to the Office of the Surgeon General, Department of the Army (DASG-VCS). Requests for veterinary research personnel support must be submitted to Chief, Bureau of Medicine and Surgery, via (1) Commanding Officer, Naval Medical Research and Development Command; and (2) Commanding Officer, Navy Environmental Health Center.

**8. Form.** DA 2651 (10-83), Veterinarian Activities, is available from U.S. Army Publications Distribution Center, 2800 Eastern Blvd., Baltimore, MD 21220-2896.

**D. F. HAGEN**

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**Chief, Bureau of Medicine and Surgery**  
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**Copy to:**  
**Office of the Surgeon General**  
**Department of the Army (DASG-VCS)**  
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**Falls Church VA 22041-3258**

**Director of Veterinary Services**  
**Attn HSVS Fort Sam Houston TX 78234**

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MINIMUM SPECIFICATIONS FOR INTERSERVICE SUPPORT AGREEMENT

PART I. GENERAL

1. Participants. The parties to this agreement are the commanding officer or officer in charge of the Navy or Marine Corps activity having area "host" responsibilities, hereinafter referred to as the HOST, and the commanding officer, MEDCEN or MEDDAC, hereinafter referred to as the TENANT.
2. References. This agreement is entered into under the following directives insofar as they apply:
  - a. DoD Directive 6015.5 of 5 February 1981, Joint Use of Military Health and Medical Facilities and Services.
  - b. DoD Instruction 4000.19 of 15 April 1992, Interservice, Interdepartmental, and Interagency Support.
  - c. SECNAVINST 7020.4C, Financial Administration of Interservice and Interdepartmental Support Agreement.
  - d. OPNAVINST 4000.84A, Defense Regional Interservice Support (DRIS) Program.
  - e. MCO 10110.37, Veterinary Medical Support at Marine Corps Activities.
  - f. AR 40-656/NAVSUPINST 4355.10/MCO 10110.45, Veterinary Surveillance Inspection of Subsistence.
  - g. AR 40-657/NAVSUPINST 4355.4F/AFR 163-2/MCO 10110.31G, Veterinary/Medical Food Inspection and Laboratory Service.
  - h. AR 40-905/SECNAVINST 6401.1/AFR 163-5, Veterinary Health Services.
  - i. AR 6123-105, Personnel Evaluation Report, Officer Evaluation Reporting System.
  - j. AR 40-658, Medical Service Veterinary Activities.
  - k. DA Pam 40-17, Veterinary Activities.
  - l. NAVCOMPT Manual, Volume 7, Budgeting.
  - m. NAVFAC P-73, Real Estate Administration.

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3. Purpose. To set forth basic operation services the host will provide to the tenant and medical (veterinary) services to be received from the tenant, who is performing Navy requested mission support per reference (a). This agreement covers common services, veterinary services (animal care for Government-owned, nonappropriated fund-owned, and privately-owned animals), veterinary food inspection and public health services, and logistics support services given to or received from the U.S. Army medical center (MEDCEN) or medical department activity (MEDDAC) veterinary activities. This agreement will be effective upon formal acceptance by both parties and will remain in force until modified or terminated by mutual consent of the parties. Modification of this agreement due to changes in the above references, activity mission or function, or support capability will also be by mutual agreement of the parties. In the event of mobilization, this agreement will continue in effect, but may be reviewed at that time and modified to the extent required by existing conditions.

4. Review, Revision, Modification, or Cancellation. This agreement will be reviewed at least annually by each party to evaluate its effectiveness, currency, and the need to modify. It may be modified before the annual review by agreement to written request forwarded by one party to the other at least 90 days before the effective date of such modification. Notification of the intention of either party to terminate this agreement will be by agreement to written notice from the other party, normally 180 days before the effective date of termination. In the event of mobilization or other emergency, this agreement will remain in force subject to normal modification or cancellation provisions. None of the terms or provisions of this agreement are intended to conflict with or supersede instructions from higher authority. When such a conflict arises, the cognizant party will initiate modification action to eliminate such conflict.

## PART II. ADMINISTRATIVE SERVICES

1. Administrative Office Space. The host will furnish office, food inspection, and clinical space of a quantity required by the mission and a quality at least equal to similar facilities on the activity. All engineering, utility, fire and security protection, custodial services, repair, and maintenance will also be furnished by the host. The host will provide normal official communication services to include adequate defense switch number and commercial telephone lines on a nonreimbursable basis.

2. Administrative Services. The host will furnish normally available administrative support as required, provide office supplies, furniture, and arrange for the repair of office labor saving devices, provide normal services to include duplicating and typing equipment as required, and provide mail services

including on-center pickup and distribution. Authority to release and pick up messages at a communications center must follow facility or activity policies. The tenant will furnish personnel administrative support (refer to Part V, paragraph 1) and personnel dedicated to veterinary services, veterinary inspection, and public health services administration.

3. Equipment. The tenant will arrange for maintenance of equipment specific for veterinary food inspection and public health services not normally held by activities without veterinary food inspection capability. The host will furnish and maintain all supplies and other equipment required for the veterinary food inspection or public health programs and veterinary services (animal care) programs and provide maintenance and repair of equipment issued to the tenant by the host.

### PART III. VETERINARY SERVICES

1. Responsibilities. Professional veterinary services will be provided by designated Army medical activities to Navy and Marine Corps installations, as indicated in references (a) through (m) in part I, paragraph 2 of this enclosure. The following areas of responsibility are considered professional veterinary services.

a. Inspection of food products and facilities.

b. Sanitary inspection of establishments supplying food products to the Department of Defense (DoD), and publishing a list of approved food sources.

c. Laboratory examination of food products to include submitting samples to area laboratories.

d. Control of animal diseases transmittable to humans.

e. Veterinary care of Government-owned animals.

f. Professional services for research and development programs.

g. Veterinary officers will serve as professional consultants for veterinary matters (paragraphs 1a through 1f) to the Navy medical facility commanding officer or officer in charge.

2. Specific Duties. Specific duties of veterinary personnel include the following:

a. Investigate diseases in animals, particularly those transmittable to humans, and conduct programs to prevent and control those diseases.

b. Provide medical and surgical services to all Government-owned animals, as authorized by current directives.

c. Perform all classes of food inspection for appropriated and nonappropriated fund activities, as authorized by current directives, to ensure that all subsistence is wholesome, complies with contract specifications, and is stored, handled, and transported under such conditions to preclude changes, deterioration, or contamination.

d. Inspect Defense Commissary Agency facilities, and provide copies of reports of sanitary compliance to the commanding officer or officer in charge of the cognizant Navy MEDDAC, Attn: Head, Occupational Health and Preventive Medicine Department or Service and the commanding officer of the host activity, when appropriate.

e. Inspect appropriate off-base suppliers' facilities to ensure compliance with military sanitary standards.

f. Provide, at least semiannually, a signed Activities Report (DA Form 2651) to the commander of the host activity and the area MEDCEN or MEDDAC DVA.

#### PART IV. FINANCE AND ACCOUNTING

1. Cost. There will be no cost incurred by the U.S. Navy or Marine Corps for professional veterinary services rendered by the U.S. Army. There will be no cost incurred by the U.S. Army for supplies, equipment, materials, services, and spaces used to perform these professional veterinary services to support the U.S. Navy and Marine Corps.

2. Temporary Duty (TDY). The host must provide services for all personal needs as provided elsewhere at the activity and will prepare, sign, and issue all "no cost" TDY orders and all Navy and Marine Corps funded TDY orders.

3. Transportation. The host must provide normally available services as provided elsewhere at the activity per standard procedures and policies of the activity. Additional vehicle transportation or reimbursement for official use of privately owned vehicles warranted necessary by the tenant specifically for veterinary services, must be provided by the tenant.

4. Support Services. Responsibilities for providing supplies, equipment, office spaces, and administrative services are described in part II.

5. Laundry and Dry Cleaning. The host must provide all normally available services as provided elsewhere at the activity.

PART V. PERSONNEL

1. Assignment. Veterinary service personnel assigned for duty to the Navy or Marine Corps activity from the MEDCEN or MEDDAC are under the jurisdiction of the commander MEDCEN or MEDDAC for personnel and pay actions and the deputy commander for veterinary services (DCVS), MEDCEN or MEDDAC, for professional and technical control. An Army veterinary officer may be appointed as the staff advisor for veterinary medicine to the appropriate naval hospital or activity medical facility commanding officer or officer in charge.
2. Requirement Changes. Changes in Navy workload requirements or Army personnel authorizations to meet those requirements must be addressed through the Department of the Army, Office of the Surgeon General, and the Department of the Navy, Office of the Surgeon General or Commandant of the Marine corps, as appropriate.
3. Common Services. The host must ensure that veterinary service personnel receive common support per reference (d) of this enclosure.
4. Legal Services. The host must provide all legal support normally furnished Navy personnel.

REQUEST FOR VETERINARY SERVICES SAMPLE FORMAT

1. Installation name and location: \_\_\_\_\_  
\_\_\_\_\_
2. Requirement
  - a. Type
    - \_\_\_\_\_ Military Veterinary Medicine - Public Health  
(food and source inspection, zoonotic disease control, care of military working dogs, etc.)
    - \_\_\_\_\_ Medical Research Support  
(direct or indirect participation in research activities in such disciplines as laboratory animal medicine, veterinary pathology, or other specialty field)
  - b. Extent
    - \_\_\_\_\_ Full-time
    - \_\_\_\_\_ Attending (Part-time)
- Specialty required: \_\_\_\_\_
3. Average monthly dollar value of appropriated fund subsistence received during the past 6 months: \_\_\_\_\_
4. Species, type, and number of Government-owned animals (patrol dogs, research animals, etc.) assigned to the installation:  
\_\_\_\_\_  
\_\_\_\_\_
5. Number of military veterinary personnel currently authorized:

<u>Service</u>	<u>Officers</u>	<u>Enlisted</u>	<u>Total</u>
_____	_____	_____	_____
_____	_____	_____	_____
6. Name and location of other installations now being supported with subsistence or health services by your activity:  
\_\_\_\_\_  
\_\_\_\_\_

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7. Estimated requirements for veterinary service personnel by  
fiscal years for the current year and next 5 years:

	93	94	95	96	97	98
Officers	_____	_____	_____	_____	_____	_____
Enlisted	_____	_____	_____	_____	_____	_____
Total	_____	_____	_____	_____	_____	_____

8. Justification (narrative):